



RAMSAK

MEMBERSHIP INFORMATION PACK ARBORICULTURE

Produced by RAMSAK Ltd
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FULL MEMBERSHIP

RAMSAK Ltd

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Email: enquiries@ramsak.co.uk

www.ramsak.co.uk

VAT Reg No. 573 4411 46 Company Reg No 27213R



About RAMSAK

RAMSAK is an arboricultural, farming and rural co-operative helping to share resources, as well as accessing bulk purchasing prices, covering the counties of Kent, East and West Sussex, and Eastern Surrey, although we do also have Members in other parts of the country and Europe.

Membership of RAMSAK is available to all businesses, advisors, hire firms, property agents, maintenance companies, commodity suppliers and indeed all who need access to arboricultural and rural machinery, products, fuel and services. Membership ranges from large estates to woodland owners, machinery dealers, training providers, plant hire and tree surgeons with a comprehensive line up of machinery, services and products. There are companies who can provide services to arboriculture, as diverse as specialist machinery, training to those who simply provide their skills and other plant or to look after woodland. In recent times arboriculture have played an ever-growing sector, as has the supply of derv, gas oil and kerosene to not only farming and rural businesses but private customers as well.

Landowners have always been good neighbours to one another but the idea of a co-operative to help share resources has emerged more recently. In the late 1980s, groups of farmers all over the country set up self-help organisations called 'Machinery Rings'. As the business has grown, so have the diversity of services offered, developing the company into a business offering services to all rural and land-based businesses and properties, resulting from a move away from the machinery ring towards a rural co-operative. Our aim is to provide a one-stop shop for all arboricultural, agricultural and rural services covering the counties of Kent, East and West Sussex, and Eastern Surrey.

Rural business is a community under huge financial pressures and only by working together can we survive. RAMSAK is unique in its range of products and services available across the South East of England (and further afield) in that it is owned by its members who live and work where the business covers. An enormous plus for our members are the dedicated team who know their members, this is no faceless or nameless service. Every year we see further consolidation within the rural economy it so important that RAMSAK has created such a



strong and diverse business to support them with cost savings across almost every supply, input and service required.

RAMSAK Ltd was set up as a result of previous successes in 1990 by a small group of farmers with the idea of pooling resources for the benefit of all members. The idea was to form a large group to cover Kent, East and West Sussex and Eastern Surrey.

RAMSAK has a voluntary Board of Directors drawn from all areas of their membership: either invited or volunteered, they bring a range of skills and are the driving force behind the growth and development of the services provided to members. Determined that the group should have a healthy, financially buoyant future, the Board have sanctioned the rebranding, skilfully helping the development of new profitable divisions of the business, while ensuring that the core business remains the same providing an excellent service as a machinery ring. The RAMSAK team are adding to the membership rapidly. Old members are returning and notable new ones joining from the wider region. This adds to the benefits of being a part of the successful, service orientated business.

How do we operate?

All enquiries can be dealt with using our bespoke systems which will enable the right Supplier and Member being selected to do the work. Despite the fact that the whole area that we cover is immense, work is usually carried out by neighbouring members. Using this system ensures that travelling times are kept to a minimum and is the fairest and most effective way to apportion work. Although contact with members is maintained by phone, it is helpful for RAMSAK staff to meet both members and potential members face to face. In this way, they can get a broader view of an individual or business and are in a better position to promote their services and match the requirements of members.

Should I join RAMSAK?

Membership of RAMSAK is available to all arboriculturists, farming businesses, advisors, hire firms, property agents, maintenance companies, commodity suppliers and indeed all who need access to agricultural and rural machinery and services. Membership ranges from large estates to smallholdings with only a few acres, contractors and individuals with a comprehensive line up of machinery to those with little or no machinery.

History

From the initial small group in 1990, it has grown in size to what we have today with over 600 members. As well as the original concept of sharing machinery through a hub, we offer many other services from amenity works right through commodities, such as chemical, fuel and fertiliser, plant hire, service company work to Whole Farm Contracts. It is clear that the Group has progressed to offering a range of services that far surpassed what was originally planned from its early roots solely as a machinery ring. The company has now developed into a member owned co-operative offering a one stop shop for all rural landowners and land-based businesses with a vast range of products and services.

Here are some questions we would like you to consider in relation to your business:

- Are there machines that could conveniently be hired out to offset their ownership costs and bring in additional revenue?
- If a neighbouring farmer was to sell some or all of his machinery, could you undertake that work with your existing machinery line-up?
- Are there times in the year when you could do with assistance, either in the form of an extra man or a machine or tractor?
- Would considering the various options of diversification on the farm/estate be a help to maximising the potential for your present situation?
- Is maintaining your buildings/houses and land something that you would rather have managed by someone else?
- Is it uneconomical or impractical for you to own all the various pieces of machinery needed for your particular farm?
- Are you looking for extra work at certain times of the year?
- Are you looking for new avenues to sell your products within an established group of members?

If your answer to any of the above questions is yes, then joining us may bring benefits to you. Not all business / farms will have an immediate need, but if you contact the Office, we would be happy to come and talk about how it works with other businesses / farms in your area and the machinery or services that you could provide to other Members and what, if anything, you might require. RAMSAK is here to provide assistance wherever and whenever we can so that Members can maximise on the services they can supply or need.

The ultimate aim of RAMSAK's is to become a one-stop shop for all services that might be required within the rural community of Kent, Sussex and Surrey. Whilst we accept we cannot be all things to all people we hope that those who embrace the concept of a co-operative will be able to maximise the potential that RAMSAK can offer.

Does RAMSAK cater for Fruit Farmers & Vineyard Owners?

RAMSAK works for all areas of farming regardless of acreage or crop types. RAMSAK does a large amount of work throughout the year on soft and top fruit farms. Spraying, planting, irrigation, pruning and straw spreading are just a few of the areas that RAMSAK is concerned with.

How much do Members charge each other?

The RAMSAK Staff are able to give guidance on the going rate for the job, but it is up to the supplier and the customer to negotiate the final price to reflect the variety of working conditions. The Rules require that Suppliers, if they quote a rate for a service, work at their most competitive rate within the organisation.

How is payment arranged?

On completion of a job, a work schedule ticket is completed, signed by both parties and sent to the RAMSAK office. The bespoke computer system in the office raises a self-billing invoice on behalf of the Supplier and an invoice to the Customer. Members have an agreement that enables collection of monies due from the Customer at 14 days after invoice date by Direct Debit, and

payment to the Supplier by credit transfer at 28 days. Labour-only Suppliers will be paid at 14 days. A levy is charged to the Supplier and the Customer. The interim period allows for the settlement of any disputes should they arise.

What happens if there is a dispute?

Disputes between members are not common, but when the unforeseen does happen, the RAMSAK office manager will suggest a solution. Failing that, an aggrieved member may take the dispute to the Board of Directors, whose decision is final.

What about Insurance cover as a Supplier?

Members must advise their Insurance Company that they will be undertaking work through us. Most Insurance companies view the use of a farmer's machinery for co-operative work as part of everyday farming activity. It is a requirement that all equipment is mechanically sound and fit for its purpose and that it is fully guarded to comply with current Health and Safety legislation. Machine operators, Stockmen, and other workers should have received adequate training and hold the appropriate Certificates of Competence where applicable.

How much does Membership cost?

Every member owns a share in RAMSAK Ltd. which costs £50.00. On termination of membership the share is cancelled and any sum paid up thereon forfeited. Members pay an annual subscription. There are 2 types of membership:

- £130.00 + VAT per annum Full Membership
- £75.00 + VAT per annum Associate Membership

Supplier Membership can be seen as either a cost-effective form of annual advertising, reaching a large and specialist market, or an insurance against breakdown and sickness. In reality most Members will find they can take advantage of Full Membership, with the advantages of supplier membership together with special offers and discounts from Suppliers available to Full Members only.

How do I join?

To become a member, simply contact the RAMSAK Office and arrange for a meeting to find out about your farm and/or rural business. Then complete an Application Form, Direct Debit Mandate and Credit Check Form and return the original documents to the RAMSAK office at RAMSAK Ltd, The Weald Granary, Seven Mile Lane, Mereworth, Maidstone, Kent ME18 5PZ. Upon receipt of all the forms and subject to your acceptance within the membership, you will be sent an invoice for your first year's subscription for payment by BACS. Please note that the more information that you can supply about your business, and keep this regularly updated, the more we will be able to help you.

Call us on 01622 815356 to find out more!



APPLICATION FOR FULL MEMBERSHIP

Company Name:			
Contact Name:		Position Held:	
Address: <small>Please include postcode</small>			
Telephone:			
Mobile:			
Website:			
email address:			
VAT. No:			
Company Reg. No:		Holding Number:	

I/We hereby make application to be admitted as a Member of the above-named Farming Co-operative and that one non-refundable share of fifty pounds (£50.00) each may be issued to me.

I/We hereby agree to be bound by the rules of RAMSAK Limited.

I/We also agree to pay the sum of one hundred and fifty-six pounds only (£130.00 plus £26.00 VAT) as the annual subscription to RAMSAK for one year and thereafter by direct debit annually.

I/We have read, understood and, if admitted, undertake to be bound by the Co-operative's regulations.

I/We understand that any arrangement made between myself/us and another Member for all services and/or supply of products will constitute a contract between myself/us and that Member, to which RAMSAK is not a party, although RAMSAK's regulations will be deemed to be incorporated in any such contract.

I/We understand that our name and address will be circulated to other Members.

RAMSAK acts as an intermediary, not as a principal, in organising contracts between its members.

Signature _____ Date _____

Upon receipt of the original copies of all your completed forms, you will be sent an invoice for BACS payment for your share and first year's invoice to activate your membership.



APPLICATION FOR CREDIT FACILITIES

NAME.....

TRADE REFERENCES

Please fill in the Name and Address of three companies with whom you do business on a regular basis, and we can use as trade referees:

(1)

.....

.....

.....Telephone.....

(2)

.....

.....

.....Telephone.....

(3)

.....

.....

.....Telephone.....

Please let us know if you are a member of another Buying Group or Machinery Ring:

.....



RDCO

In accordance with the Customs and Excise RDCO scheme, I hereby declare that the petroleum fuels purchased by me are not used in contravention of the Hydrocarbon Oil Duties Act 1979 or any amending legislation.

(Ultra Low Sulphur Diesel and Petrol are not rebated fuels and therefore do not need to be registered).

Company Name:	
Trading Name (if different):	
Company Reg. No.:	
Invoice Address:	Postcode:
Delivery Address:	Postcode:
Telephone Number:	
VAT Registration Number (if registered):	
Vehicle Registration Number (if collecting):	
RDCO Number (if applicable):	

Please tick one or more of the following uses for Gas Oil and/or Kerosene	Gas Oil	Kerosene
Heating (non-domestic) including ovens		
Other commercial use (e.g. forklift trucks)		
Agricultural use (e.g. tractors) including forestry		
Transport (Railway, maritime, docks, ports and waterways)		
Local Authority including council depots		
Auxiliary engines (i.e. refrigerated transport, cleansing, generators etc.)		
Domestics – exceeding 3500 litres per supply		
Domestics – exceeding 10000 litres in a 12 month rolling period		

Signed: _____ Date: _____

Name: _____ Position: _____

*Note: for multi-site customers the use noted above will be applied to all sites unless advised to the contrary
(Copy to be sent to your fuel supplier)*

Originators Reference Number

7 2 4 6 3 9

**INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY
TO PAY DIRECT DEBITS**

Please fill in this form, retain a copy and return the original to RAMSAK

1. Name and Full Postal Address of your Bank or Building Society:

To the Manager:	Bank/Building Society Name
Bank/Building Society Address:	
Postcode:	

2. Name(s) of Account Holder(s):

5. RAMSAK Reference Number:

To be Completed by RAMSAK

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3. Branch Sort Code:

Please pay RAMSAK Ltd Direct

			-			-		
--	--	--	---	--	--	---	--	--

**6. Instruction to your Bank/
Building Society**

Please pay RAMSAK Ltd Direct Debits from the account detailed in this instruction, subject to the safeguards assured by the Direct Debit Guarantee

4. Account Number:

--	--	--	--	--	--	--	--	--	--	--

Signature(s):

Building Societies may not accept Direct Debits from certain types of account.

.....This Guarantee should be detached and retained by the Payer.....



The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit system. The efficiency and security of the Scheme is monitored by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change RAMSAK Ltd will notify you 10 working days in advance of your account being debited, unless by prior agreement.
- If an error is made by RAMSAK Ltd or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.



YOUR COMPANY CONTACTS

Please list all the personnel within your organization that will be responsible for providing information to RAMSAK. Providing us with as much information as possible allows us to liaise with the correct members of staff as required to utilise your membership to the full.

	Name:	Email Address:	Tel No.
Personnel Responsible for Marketing:			
Personnel Responsible for Pricing and Booking Jobs:			
Personnel Responsible for Purchasing Supplies:			
Additional Relevant Company Personnel:			

YOUR SERVICES & PRODUCTS

Please list all the supplies and services that are available to RAMSAK Members. It is important to detail as much as possible, and update us regularly if these services change, so we hold up to date information on our database for matching requests and marketing you fully to the membership. Please ensure we are added to any circular emails or Newsletters that you send out to: enquiries@ramsak.co.uk



PRIVACY POLICY

How we use and protect your data (our Privacy Policy)

Our website and marketing is owned and managed by RAMSAK Ltd registered in England and Wales with company number 27213R and whose registered office address is at Weald Granary, Seven Mile Lane, Mereworth, Maidstone, Kent ME18 5PZ. At RAMSAK we are committed to protecting and preserving the privacy of our visitors when visiting our site or communicating electronically with us. This Privacy Policy applies to all Companies that are held under RAMSAK Ltd.

This Policy explains when and why we collect personal information about people who contact us, join our membership, how we use it, the conditions under which we may disclose it to others and how we keep it secure. Whilst we will keep all of your information confidential, we reserve the right to disclose this information in the circumstances as set out within this policy. We confirm that we will keep the information on a secure server and that we will comply fully with all applicable UK Data Protection legislation and regulations in force from time to time.

We may change this Policy from time to time so please check this page occasionally to ensure that you're happy with any changes. By using our website, you're agreeing to be bound by this Policy.

Any questions regarding this Policy and our privacy practices should be sent by email to enquiries@ramsak.co.uk or by writing to Marketing Department, RAMSAK Ltd, Weald Granary, Seven Mile Lane, Mereworth, Maidstone, Kent ME18 5PZ.. Alternatively, you can telephone 01622 815356.

Who are we?

We are RAMSAK Ltd, a membership owned limited group co-operative.

How do we collect information from you?

We obtain information from you when you use our website, for example when you contact us about services, join our membership or subscribe to our events mailing list, if you directly give us any information via forms, if you make booking or purchase or if you sign up to receive email newsletters.

What type of information is collected from you?

In running and operating the business, we may collect and process certain data and information relating to you and your use of this site. Your privacy is important to us and we confirm that we will never release your personal details to any third party for their mailing or marketing purposes. The data that we collect is detailed below:

- Information you provide in order to enter a competition or promotion via the site, complete a survey, or if you report a problem with the site.
- Details of visits to our website and the pages and resources that are accessed, including but not limited to, traffic data, location data and other communication data that may assist us in understanding how visitors use the website. This may also include the resources that you access, and information about where you are on the internet including the domain type, IP address and URL that you came from. This information is collected and used for our internal research purposes and to improve our customer service.
- The personal information we collect might include your name, address, email address, IP address, and information regarding what pages are accessed and when. This information is recorded and sent to third-party processors for the purposes of data analysis, to improve our marketing efforts and for targeting specific services and products.
- Information you provide to us by sending us a message through our website and information provided to us when you communicate with us electronically for any reason. If you contact us, we may keep a record of your email and other correspondence.
- Information that you provide us as a result of filling in forms on our website, such as registering for information or making a purchase.

If you make a purchase from us with a credit or debit card, your card information is not held by us, it is collected by our third-party payment processors, who specialise in the secure online capture and processing of credit/debit card transactions, as explained below.

IP Addresses

We may collect information about your computer, including but not limited to (where available), your IP address, operating system and browser type for administration purposes and to produce internal reports. This is statistical data relating to a web user's browsing actions and patterns and does not specifically identify you as an individual.



How is your information used?

We may use your information:

- to ensure that the content on the site is presented in the most efficient way for you and the computer that you are using;
- to enable you to participate in interactive features of the site;
- to provide you with information relating to our website, product or our services that you request from us;
- to provide you with information on other products that we feel may be of interest to you in line with those you have previously expressed an interest in via our website;
- to meet our obligations arising from any contracts entered into by you and us;
- to seek your views or comments on the services we provide;
- to notify you about any changes to our website, including improvements, and service or product changes;
- to send you communications which you have requested and that may be of interest to you. These may include information about items or services for sale or wanted, special member promotions, offers, employment opportunities, events, information about RAMSAK and its members and replies to requests and bookings enquiries/confirmations
- for our internal purposes including statistical or survey purposes, quality control, site performance and evaluation in order to improve our website and emails;
- to administer this website; and if you consent, to notify you of products or special offers that may be of interest to you.

We review our retention periods for personal information on a regular basis. We will hold your personal information on our systems for as long as is necessary for the relevant activity, or as long as is set out in any relevant contract you hold with us.

Who has access to your information?

We will not sell or rent your information to third parties. We will not share your information with third parties for marketing purposes.

Third Party Service Providers working on our behalf: We may pass your information to our third-party service providers, agents subcontractors and other associated organisations for the purposes of completing tasks and providing services to you on our behalf (for example to process orders and send you email). However, when we use third party service providers, we disclose only the personal information that is necessary to deliver the service and we have a contract in place that requires them to keep your information secure and not to use it for their own direct marketing purposes. Please be reassured that we will not release your information to third parties beyond RAMSAK for them to use for their own direct marketing purposes, unless you have requested us to do so, or we are required to do so by law, for example, by a court order or for the purposes of prevention of fraud or other crime.

Third Party Product Providers we work in association with: We work with carefully selected Suppliers. When you enquire about or book with these third parties, the relevant third-party product provider will use your details to provide you with information and carry out their obligations arising from any contracts you have entered into with them. They will be acting as a data controller of your information and therefore we advise you to read their Privacy Policy. These third-party product providers will share required information about you with us which we will use in accordance with this Privacy Policy.

We may transfer your personal information to a third party as part of a sale of some or all of our business and assets to any third party or as part of any business restructuring or reorganisation, or if we're under a duty to disclose or share your personal data in order to comply with any legal obligation or to enforce or apply our terms of use or to protect the rights, property or safety of our supporters and customers. However, we will take steps with the aim of ensuring that your privacy rights continue to be protected.

How Do I opt out?

You have a choice about whether or not you wish to receive information from us. We will not make contact with you unless you have opted in. If then, you no longer want to receive direct marketing communications from us about products and services, then you can change your preferences or completely unsubscribe in one of two ways:



- Click the 'unsubscribe' or 'change preferences' link at the bottom of marketing emails sent to you
- Email enquiries@ramsak.co.uk or telephone 01622 815356 and we will process your request within 7 days

We will not contact you for marketing purposes by email, phone or text message unless you have given your prior consent. We will not contact you for marketing purposes by post if you have indicated that you do not wish to be contacted.

Your Rights

The accuracy of your information is important to us. If you change email address, or any of the other information we hold is inaccurate or out of date, please email us at: enquiries@ramsak.co.uk, or write to us at: Marketing Department, RAMSAK Ltd, Weald Granary, Seven Mile Lane, Mereworth, Maidstone, Kent ME18 5PZ.. Alternatively, you can telephone 01622 815356.

You have the right to ask for a copy of the information RAMSAK Ltd hold about you (we may charge £10 for information requests until 28th May 2018) to cover our administration costs in providing you with details of the information we hold about you.

Security precautions in place to protect the loss, misuse or alteration of your information

When you give us personal information, we take steps to ensure that it's treated securely. Any sensitive information held within the offices of RAMSAK Ltd is encrypted and protected. We do not hold any such information on our website. For clarification when you are on a secure page, a lock icon will appear in the address bar of modern web browsers such as Microsoft Edge and Google Chrome.

Once we receive your information, we make our best effort to ensure its security on our systems.

Use of 'cookies'

Like many other websites, the RAMSAK Ltd websites use cookies. 'Cookies' are small pieces of information sent by an organisation to your computer and stored on your hard drive to allow that website to recognise you when you visit. Cookies are sometimes used to improve the website experience of a visitor to a website. They collect statistical data about your browsing actions and patterns and do not identify you as an individual.

We may also use the cookies to gather information about your general internet use to further assist in developing our website. Where used, these cookies are downloaded to your computer automatically. This cookie file is stored on the hard drive of your computer. Cookies contain information that is transferred to your computer's hard drive and then stored there and transferred to us where appropriate to help us to improve our website and the service that we provide to you.

It is possible to switch off cookies by adjusting your browser preferences or using a dedicated browser extension.

Links to other websites

Our website may contain links to other websites run by other organisations. This privacy policy applies only to our website, so we encourage you to read the privacy statements on the other websites you visit. We cannot be responsible for the privacy policies and practices of other sites even if you access them using links from our website.

In addition, if you were referred to our website from a third-party site, we cannot be responsible for the privacy policies and practices of the owners and operators of that third-party site and recommend that you check the policy of that third party site.

Those aged 16 or Under

We are concerned to protect the privacy of children aged 16 or under. If you are aged 16 or under, please get your parent/guardian's permission beforehand whenever you provide us with personal information.

Review of this Policy

We keep this Policy under regular review. This Privacy Policy is v1.0 and was last updated in April 2018.



GDPR CONSENT

To receive our monthly Newsletter and emails from our office regarding special offers, items and services wanted and for sale, we need to have your permission to send them to you via email. This is particularly applicable when using personal email addresses for business.

We will not sell or rent your information to third parties. We will not share your information with third parties for marketing purposes.

Name:

Company Name:

Email:

**I give my consent to
RAMSAK Ltd, to carry
on sending me emails
and special offers
available to RAMSAK
members**

YES I consent under the rules of GDPR May 2018

RAMSAK Group Regulations

- 1) All members who intend to carry out work or supply goods or services for the RAMSAK members should ensure that their insurance policy is extended to include all work carried out / supply of goods for other members. Any plant hired through RAMSAK without an operator, must be insured for all risks by the customer. Ultimately it is up to the owner of the equipment to satisfy themselves that their equipment is adequately insured.
- 2) Every member must ensure they have adequate insurance cover for the duration of their Ring membership. This would include a minimum of five million pounds (£5,000,000) for Employers' and Public Liability. Members are advised to inform their Insurance Company of their membership to RAMSAK and that the cover should encompass activities supplied or received in connection with such membership.
- 3) The customer should have full insurance cover for personal accident or injury when work is being done on his farm. Unless the customer and supplier agree otherwise and make such special insurance arrangements as they consider necessary, any liability of the supplier for any loss of crop or reduction of yield suffered by the customer as a result of any use of the supplier's machinery is limited to the amount of the charge payable in respect of that use.
- 4) When a member requires work to be done (a customer) they should contact the RAMSAK office as soon as possible. Once the office has received a request from a customer, it is the responsibility of the RAMSAK staff to match up a member to supply the services/goods (a Supplier) and to notify him of their commitment.
- 5) The customer will be responsible for damage to supplier's machinery if caused by his neglect. If members have Terms and Conditions over and above those of RAMSAK e.g. Contractors Plant Agreement, they should obtain a signature to such terms from the customer or his Agent agreeing to the said Terms and Conditions at or before delivery of the equipment.
- 6) It is the responsibility of the supplier to ensure that equipment is mechanically sound and fit for its purpose and that it is fully guarded to comply with the rules of Health and Safety legislation in force at the time. When equipment is hired the supplier should ensure that handbooks are made available. Machine operators, Stockmen and other workers should have received adequate training.
- 7) The Ring is not responsible for any default in payment by the customer or damage caused by any supplier. Neither the Ring nor the Manager guarantees or warrants the compliance of any supplier with this or any other rule.
- 8) Supplier members who offer products / goods to Ring Members including but not limited to Forage, Fuel, Fencing materials and the like need to ensure that the said products / goods are fit for sale. Should the goods / products drop below a reasonable standard, it is the responsibility of the supplier to refund / replace to the value of those goods / products. It is also the responsibility of the customer to satisfy themselves that the supplier has good title to the goods/products being sold.
- 9) The Manager must be notified immediately of any breakdown on farm. The operator will be given a reasonable length of time to have the machine operational again. If for any reason the repair is taking too long, then the Manager may arrange for another member to complete the work. The supplier will only get paid for that part of the work which he had completed.
- 10) All complaints regarding transactions between members must be made in writing to the Group Manager for Arbitration. If no satisfactory settlement can be arranged it is the member's right to present their complaint at the next meeting of the RAMSAK Board, whose decision will be final. All members' complaints as to the general management of the RAMSAK business can be raised with either the Chairman or Vice Chairman. If no verbal settlement is adequate, a written statement is to be sent to the Chairman with the relevant information for discussion at the next Board Meeting. The decision of the Board will be final. In any event, no complaint will be considered if first made after 28 days from receipt of goods/services.
- 11) When a schedule of the work undertaken is prepared and signed by the customer and the supplier, the supplier returns the Schedule to the RAMSAK office. RAMSAK will raise an invoice to the customer. A self-billing invoice will be sent to the supplier. The customer's account will be debited at fourteen (14) days and the supplier's account will be credited at twenty eight (28) days. Labour only suppliers will be credited at fourteen (14) days. In order to comply with VAT regulations this must be the only tax invoice relating to the transaction. Members must inform the RAMSAK office if their VAT registration is cancelled or their number changed.
- 12) Members should have a current account at a bank together with authorisation for the RAMSAK to use this account as regards payment for work done among the members by variable direct debit and credit.
- 13) RAMSAK will charge a levy on work done between members. For Labour only supply, the customer pays five percent (5%) and the supplier pays two percent (2%). For all other ring work two per cent (2%) will be paid by the customer and three per cent (3%) by the supplier.
- 14) A member must give RAMSAK the first opportunity to satisfy a demand listed as an available service/product. Members who undertake work outside the ring must be able to show that the rate they charge through the ring is their most competitive rate for a given job. All Work done between two members must be invoiced through the ring.
- 15) All transactions and negotiations in connection with the RAMSAK must be made through the RAMSAK staff who are responsible to the Board of Directors.
- 16) An annual membership fee, of an amount to be set by the Board, is payable by each Member. The Group Manager will inform each Member of any increase in the annual membership fee at least one month before the date for payment. Annual Subscriptions are due on the 1st June. Payment terms are within 28 days of the due date. To synchronise payments new Members will be charged a pro rata sum on the anniversary of the Member's Admission to the Membership of the Ring. The Board of Directors may terminate the Membership of any Member who fails to make payment of his Membership fee by the due date. Membership renewal will be made by direct debit.



17) Membership may be terminated by a member giving at least twenty eight (28) days' notice in writing to the Registered Office of the Ring. A member accused of misconduct shall be expelled by a resolution of the Board which receives the concurring votes of not less than two thirds of the Directors. The member must be given twenty eight (28) days' notice of the meeting and the alleged misconduct and his right to make representations to the Board. A member terminating his membership is not entitled to any refund of his membership fee.

18) Members undertaking work that requires certification are reminded that they should ensure that they and their operators hold the appropriate certificate. Members must also be aware of and comply with all the relevant requirements of Health and Safety Legislation. In particular, where machinery is supplied with an operator, it should be noted that there are formal mutual obligations between supplier and customer relating to the safety of premises, equipment and operating systems. Further details should be obtained from the Health and Safety Executive.

19) RAMSAK only acts as an Intermediary. The supply of goods and services, and any representations or warranties relating to that supply, is a matter of direct contract between supplier and customer and RAMSAK cannot be held liable for any breach of contractual warranty or condition or any misrepresentation by either party to an agreement.

20) The Rules of RAMSAK may be consulted by any member on prior application to the Group Manager. While RAMSAK is based in South-East England, there are also members from all parts of the UK who trade actively through RAMSAK with other members. RAMSAK reserves the right to review and update the Regulations without prior notice at any time, should it be deemed necessary.

SERVICES, PRODUCTS, EQUIPMENT & COMMODITIES

Estate Maintenance Services

Property building, repair and maintenance
Paddock cultivating and re-seeding
Wild flower reseeded
Paddock topping
Paddock fertilising and spraying Hay and forage making - complete service Hedge laying
Hedge and tree planting
Windbreak removal
Fencing - all types , installation and supply
Tree felling and logging
Tree surgery
Hedge and Tree Planting
Snow Clearance
Land Clearance

Tractors/Plant Equipment/Vehicles

New discounted commercial vehicle sourcing
All equipment available self-drive or operated 2wd Tractors up to 100hp with Loader
4wd Tractors up to 260hp
(lower hp models available with Loader)
Caterpillar Challengers
2wd & 4wd Rough Terrain Forklift
4wd Telescopic Forklift
Excavators and Dump Trucks
Bulldozers up to D6
Skid Steer Loaders
Lorry 4/6/8 Wheelers
Wide Range of Trailers and Low Loaders
Workshop Supplies

Cultivation/Preparation and Drilling

All equipment avail. for hire or operated
Rev Ploughing (avail. with furrow press)
Power Harrowing/Rotovating
Discing/Heavy Discing
Subsoiling/Shakaerating
Cambridge Rolling/Flat Rolling
Drilling - Combination, Direct and Precision
Vegetable Bed Forming and Planting
Harvesting
Cultivations
Excavations

Forestry

12T Tracked 360 Excavator with Timber Fork
Heavy Duty Mulching Flail
Excavator Mounted Hydraulic Brush Cutter and Stump Grinder Timber Forwarders, Loaders, Winches.
Chippers
Tree Surgeons
Chainsaw Operatives
Tree Planting Services
Mobile saw-milling
Tree Removal

Forage

Foraging, Baling , Wrapping, Mowing (available with conditioner/swather)
Self-Propelled Forage
Cutting, Chopping and Carting
All Sizes of Round Baling and Wrapping
All Sizes of square Baling and Wrapping Topping (Grass and Set-a-side)
Forage Trading, Source and Supply
Professional Services

Farm Management Consultancy

Organic Management Consultancy
Forestry Management
Health and Safety Consultancy
Contract Farming Agreements
Stubble to Stubble Agreements
Secretarial Services / Book-keeping
Computer Mapping
ATB Approved Training

Cereal Harvesting

Combining available with Chopper, Side Knife, Draper, Stripper, Maize Header
Combine Hire
Straw Chopping
Grain Drying
Seed Cleaning (Bulk and Group Discounts)
Fumigation Services

Fertiliser/Spray Services

Fertiliser Supply
Self-Propelled Spraying
LGP/High Clearance up to 36m width Big A
Bulk Spreading (can include supply) ATV Spraying
ATV Weedwiping
ATV Fertiliser Spreading
ATV Slug Pelleting
Specialist Water Course Spraying
Liquid Fertiliser Application

Lime, Muck and Slurry Handling

Wide range of muck spreaders available for hire
Lime Supply and Spreading
Fibrophos Supply and Spreading
Muck Spreading (Side, Rotary and Rear)
Umbilical Slurry Spreading and Injection (Shallow and Deep)

Soft/Top Fruit

Orchard Spraying/Mowing
Orchard Layout Design and Planting
Mulching
Grubbing
Timber Extraction
Strip Mowing/Strip Spraying
Polytunnel Erection

Livestock Services

Vaccination Teams
Relief Milkers
Relief Stockmen
Sheep Shearing
Sheep Handling - Dipping, Worming,
Feet Paring etc
Lambers
Vet and Med Supplies

Motorway Crash Barrier Erection

Motorway Stock Fencing
Deer Fencing
Sheep Fencing
Electric Stock Fencing
Rabbit Fencing
Post and Rail Chainlink

Property Building, Repair & Maintenance

Shed Erection
Groundworks
Plumbers
Builders
Joiners
Concrete Laying
Electricians Surveyors

In-House Registers

Registers kept on forage, machinery and Fencing and Hedge-laying equipment for sale and wanted.

Haulage

Heavy Plant
Livestock and Forage
Bulk
Articulated
Range of 4, 6 & 8 Wheelers
Licensed Waste Operators

Potato and Root Crop Work

Potato Planting and Harvest Operations
Fodder Beet Harvesting
Vegetable Harvesting
Potato Fumigation

Machinery and Equipment Repair and Maintenance

Mechanics
Engineers
Fabricators
Tyre Fitting and Repairs Hydraulic Hose Repair

Fruit / Hops / Vegetables / Herbs / Garden Crops

Planting
Harvesting
Hop Stringing Pruning

Labour Finding Service

Seasonal Skilled Labour
Skilled Operators
Tractor Drivers
Combine Drivers
Tele-Handler Operators
Plant Operators - All Classes
HGV Drivers - All Classes
Sprayer Operators

Commodities

Fuel and Lubricants
Fuel Cards
Fencing Products
Building Supplies
Tyres
Tanks
Fertiliser
Chemical
Electricity Contracts
Seed (Amenity and Agri)



**RAMSAK MEMBERSHIP
RETURN CHECKLIST:**

- Application for Membership
- Application for Credit Facilities
- RDCO Form
- Instruction to Pay Direct Debits
- Company Personnel Contact Information
- Products and Services available to RAMSAK Information
- GDPR Consent

Please return these forms by post to:

RAMSAK Ltd
The Weald Granary
Seven Mile Lane
Mereworth
MAIDSTONE
Kent ME18 5PZ